



## Englewood Water District

**Class Title:** Wastewater Plant Operator Trainee  
**Class Code:** NE015  
**FLSA:** Non - Exempt  
**W/C Code:** 7580  
**Salary:** \$17.03 - \$23.38 Hourly  
\$35,422.40 - \$48,630.40 Annually

### Description:

Responsible for the performance of on-site wastewater treatment plant operation.

### Essential Functions:

- Operates or checks the operation of all plant equipment (i.e., pumps, valves, electric motors, filters, large stationary engines, etc.) at a main sewage treatment plant.
- Routes flow of sewage fluids and gases.
- Regulates and helps maintain records of flow, tank level, chemical feed rates, etc., between various stages of treatment.
- Reads meters and gauges.
- Performs tests of wastewater including pH, chlorine, residual, conductivity, turbidity, etc.
- Conducts standardized tests.
- Maintains operating logs at all plants/stations.
- Cleans, oils, and performs preventive maintenance on pumps, motors and similar equipment.
- Keeps plant facilities clean and orderly.
- Makes repairs and adjustments to equipment.
- May request assistance relative to skilled labor and clerical work which may be incidental to plant maintenance/operation.
- The intent of this class description is to provide a representative summary of the types of duties and responsibilities that will be required of classifications given this title and shall not be construed as a declaration of the specific duties and responsibilities of any particular position. May be required to perform job-related tasks other than those specifically presented in this job description.

### Minimum Qualifications:

Graduation from high school or possession of an acceptable equivalency diploma. Must pass a Wastewater Plant Operator Class "C" FDEP License within three (3) years. Possession of and ability to maintain a valid State of Florida Driver's License is required.

Approved by Administrator: \_\_\_\_\_

Date: \_\_\_\_\_



## Englewood Water District

**Class Title:** Wastewater Plant Operator Trainee

### Job Based Competencies:

- Working knowledge of machines, equipment, materials and operating procedures of a wastewater treatment plant.
- Working knowledge of the safety factors involved in handling sewage plant equipment.
- Working knowledge of computers, radio telemetry and SCADA systems.
- Ability to conduct laboratory tests, make accurate readings and keep routine records.
- Ability to understand and carry out complicated written and oral work orders.
- Ability to establish and maintain effective working relationships with other employees and with the general public.
- Ability to work overtime, various shifts, weekends, holidays and be on call.
- Ability to effectively communicate with the public.

### Organization Status/Supervisory Responsibilities:

Works under the supervision of the Wastewater Operations Manager or designated representative

### Physical Requirements:

This is medium work requiring the exertion of 50 pounds of force occasionally and up to 20 pounds of force frequently. Work requires considerable physical activity including walking, lifting, reaching, stooping, pulling, grasping, balancing, climbing, kneeling, standing, and crouching. Worker is subject to inside and outside activities with a variety of weather changes, noise, vibrations, job hazards, and atmospheric conditions. Visual acuity is required to operate plant equipment and perform maintenance tasks. Worker is required to hear sufficiently to perceive information at normal spoken word levels. Manual dexterity is required to operate equipment in performance of duties.

Employee: \_\_\_\_\_ Date: \_\_\_\_\_

Approved by Administrator: \_\_\_\_\_ Date: \_\_\_\_\_