

**AGENDA**  
**PUBLIC HEARING**  
**ENGLEWOOD WATER DISTRICT BOARD OF SUPERVISORS**  
**201 SELMA AVENUE, ENGLEWOOD, FL 34223**  
**JANUARY 23, 2018 @ 8:30 A.M.**

**Board of Supervisors:**

Taylor Meals, Chair  
Robert C. Stern, Jr., Vice-Chair  
Phyllis Wright  
Sydney B. Crampton  
Steven Samuels

**Staff:**

Roger K. Quick, Administrator  
Robert Berntsson, District Counsel  
Tim Garland, Water Operations Manager  
Philip Wagoner, Wastewater Operations Manager  
Pat Zoeller P.E., Technical Support Manager  
Lisa Hawkins, Finance Director  
Cynthia Draine, Human Resource Director  
Teresa L. Herzog, Board Secretary

1. PLEDGE OF ALLEGIANCE & ROLL CALL
2. ANNOUNCEMENTS – Additions & Deletions
3. PUBLIC HEARING PRESENTATION – Presentation by Mr. Robert Ori, President and Mr. Bryan Mantz, CMC, CGFM of Public Resources Management Group Inc.
  - a. Water & Wastewater Capital Capacity Charges & Accrued Guaranteed Revenues Fees
  - b. Water, Wastewater, and Reuse Water User Rates
  - c. Miscellaneous Rates, Fees & Charges
  - d. Public Hearing on Rates
4. PUBLIC INPUT – AGENDA ITEM ONLY  
To address the Board during this portion of the meeting you must fill out a civility agreement, and state your name and address for the record. If you wish to address the Board on a topic not on the agenda, you will have the opportunity during Public Comment. Each person will be allowed no more than 4 minutes.

CARDS MUST BE SUBMITTED PRIOR TO THE COMMENCEMENT OF THE MEETING.

5. ACTION ITEMS
  - a. Accept the schedule of water & wastewater Capital Capacity Charges; Accrued Guaranteed Revenue Fees; wholesale water & wastewater rates; reuse water system rates; and miscellaneous charges as presented to become effective on February 1, 2018.
  - b. Approve an across the board increase of \_\_\_% for retail water & wastewater usage/ volumetric charges to become effective on February 1, 2018 with base rates increasing October 1, 2018.
  - c. Approve an annual across the board increases for water, wastewater, & reuse water user rates (base facility charges & usage charges) up to a maximum of 5% annually effective on October 1<sup>st</sup> of each fiscal year.

6. PUBLIC COMMENT – ANY TOPIC

To address the Board during this portion of the meeting you must fill out a civility agreement and state your name and address for the record. Each person will be allowed no more than 4 minutes.

CARDS MUST BE SUBMITTED PRIOR TO THE COMMENCEMENT OF THE MEETING.

7. BOARD MEMBER COMMENTS

8. ADJOURN

Anyone who decides to appeal a decision of this Board will need a record of the proceedings pertaining thereto and therefore may need to insure that a verbatim record of the proceedings is made, which records includes the testimony and evidence upon which the appeal is to be based. DISABILITY INFORMATION – In accordance with the Americans with Disabilities Act and F.S. 286.26, persons with disabilities needing special accommodation to participate in this proceeding should contact EWD at (941) 474-3217 no later than seven (7) days prior to the proceedings. If hearing impaired, telephone the Florida Relay Service at (800) 955-8771 (TCC) or (800) 955-8770 (VOICE) for assistance.

Posted: 1/18/2018

# BOARD AGENDA ITEM SUMMARY 5a

MEETING DATE REQUESTED: January 23, 2018

SUBJECT: Adopt the schedule of new rates and charges and establish the percentage increase for new rates and charges.

CATEGORY:             Consent             Discussion             Action

CONTACT PERSON: **Roger Quick**

DEPT.: **Administration**

Return Paperwork to:  Contact Person

Other: **Teresa Herzog**

ITEMS: **Adopt the schedule of new rates and charges and establish the percentage increases of monthly user rates.**

PURPOSE / JUSTIFICATION: **Taking into consideration any Public Input, adoption of the schedule of new rate and charges and the increase percentage must be determined by the Board, so the Customer Rules & Regulations can be modified to reflect the changes.**

MOTION: **1. To accept the schedule of water & wastewater Capital Capacity Charges; Accrued Guaranteed Revenue Fees; wholesale water & wastewater rates; reuse water system rates; and miscellaneous charges as presented to become effective on February 1, 2018.**

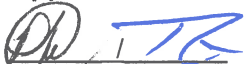
**2. To approve an across the board increase of \_\_\_% for retail water & wastewater usage / volumetric charges to become effective on February 1, 2018 with base rates increasing October 1, 2018.**


**3. To approve an annual across the board increases for water, wastewater, & reuse water user rates (base facility charges & usage charges) up to a maximum of 5% annually effective on October 1<sup>st</sup> of each fiscal year.**

Prepared By: **Teresa Herzog**

Date: **January 12, 2018**

**Approvals:**

  
Operations

  
Finance

  
Technical Support

  
Administrator

  
Human Resources

ACTION TAKEN BY BOARD:  Denied     Approved / Resolution No: \_\_\_\_\_

Attachment: **None, Rate Study Presentation by PRMG to be given during the meeting**

## NOTICE OF PUBLIC HEARING

The Englewood Water District hereby gives notice of a Public Hearing to be held the 23<sup>rd</sup> day of January 2018 at our business office located at 201 Selma Avenue, Englewood, FL 34223 commencing at 8:30 a.m. or as soon thereafter as possible, and may be continued from time to time or from place to place.

The purpose of the hearing shall be to consider and adopt a multi-year schedule of new rates and charges. The existing rates and charges and the new rates and charges proposed to become effective on February 1, 2018 are as follows:

Description	Existing Effective 10/1/2017	Proposed Effective 2/1/2018
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### WATER SYSTEM RATES

#### Retail Water Rates-Water Customers Per ERC per Month

Base Facility Charge Per ERC	\$16.89	\$16.89
Usage Charges Per ERC Per 1,000 Gallons All Customers Except Dedicated Irrigation and Temporary Meters		
0 to 6,000 Gallons	\$1.93	\$2.03
6,001 to 8,000 Gallons	\$2.57	\$2.70
8,001 to 12,000 Gallons	\$5.14	\$5.40
12,001 to 18,000 Gallons	\$8.56	\$8.99
Over 18,001 Gallons	\$13.38	\$14.05
Dedicated Irrigation and Temporary Meters		
0 to 12,000 Gallons	\$5.14	\$5.40
12,001 to 18,000 Gallons	\$8.56	\$8.99
Over 18,001 Gallons	\$13.38	\$14.05

#### Wholesale Water Rates

##### Capital Capacity Charges Paid for Service:

Wholesale Monthly Billing Charge	\$25.00	\$0.00
Rate Per 1,000 Gallons	\$2.98	\$3.99

##### No Capital Capacity Charges Paid for Service:

Wholesale Monthly Billing Charge	\$25.00	\$0.00
Rate Per 1,000 Gallons	\$2.98	\$5.36

### WASTEWATER SYSTEM RATES

#### Retail Wastewater Rates-Wastewater Customers Per ERC per Month

Base Facility Charge Per ERC	\$24.58	\$24.58
Usage Charges		
Usage Charges Per ERC Per 1,000 Gallons	\$3.00	\$3.15
Wastewater Only (No Water Meter)	\$17.89	\$18.78

#### Wholesale Wastewater Rates

(Master Meters and Non-District Collections System)

##### Capital Capacity Charges Paid for Service:

Billing Off Water Meter Rate Per 1,000 Gallons	\$5.83	\$5.53
Billing Off Wastewater Meter Rate Per 1,000 Gallons	\$7.28	\$6.91

No Capital Capacity Charges Paid for Service:

Billing Off Water Meter Rate Per 1,000 Gallons	\$5.83	\$7.81
Billing Off Wastewater Meter Rate Per 1,000 Gallons	\$7.28	\$9.76

**REUSE WATER SYSTEM RATES**

**Reuse Water Rate Per 1,000 Gallons**

Usage to Isolated Pond	\$0.15	\$0.28
Pressurized Usage	\$0.19	\$0.38

**CAPITAL CAPACITY CHARGES AND ACCRUED GUARANTEED REVENUE FEES**

Water Capital Capacity Charge (per ERC):		
Plant Capacity / Transmission System	\$2,073.96	\$1,751.00
Distribution System	\$1,200.00	\$1,200.00
Water Accrued Guaranteed Revenue Fee (per ERC)	\$0	\$329.00
Wastewater Capital Capacity Charge (per ERC):		
Plant Capacity / Transmission System	\$2,849.94	\$2,754.00
Collection System	\$5,817.00	\$5,817.00
Wastewater Accrued Guaranteed Revenue Fee (per ERC)	\$0	\$580.00

**MISCELLANEOUS CHARGES**

New Service Application Fee	\$0.00	\$25.00
Late Payment Penalty	\$2.00 or 1.5% of Cumulative Balance, whichever is greater	\$5.00 or 1.5% of the Cumulative Balance, whichever is greater
Return Check Charge		
Standard Check, Bank Draft Returned, Canceled or Stopped	5% of Check Amount, \$30.00 Minimum	\$0.00 to \$50.00 Check Amount is \$25.00; \$50.01 to \$300.00 Check Amount is \$30.00; Over \$300.00 Check Amount is \$40.00 or 5% of Check Amount, whichever is greater
Internet or Online Item Return	\$5.00	\$0.00 to \$50.00 Check Amount is \$25.00; \$50.01 to \$300.00 Check Amount is \$30.00; Over \$300.00 Check Amount is \$40.00 or 5% of Check Amount, whichever is greater
Usage Report (Non-Customer)	\$0.25 per account minimum of \$5.00	Eliminate
Additional Meter or Replacement Meter (after Capital Capacity Charge is Paid)	Actual Cost	Actual Cost that includes 25% markup For General Overhead & Administration
Temporary Water Customer		
Meter Deposit	\$500.00	\$750.00
Rental (Monthly)	\$15.62	\$30.00
Usage	Irrigation & Temporary Meter Rates	Irrigation & Temporary Meter Rates
Trip Charge (each)	\$25.00	\$30.00
Construction Costs	Paid by Applicant	Eliminate
Main Tap	\$500.00	\$500.00
Fire Line		
Administrative Fee	\$500.00	\$500.00

Monthly Availability Charge Line Diameter		
Up to 8"	\$15.00	See Below
Greater than 8" to 12"	\$20.00	See Below
Greater than 12"	\$25.00	See Below
Monthly Availability Charge Line Diameter		
2" Service Line		One-Twelfth (1/12) of Monthly Water Base Facility Charge Per ERC * Meter Equivalent Factor of 8
3" Service Line		One-Twelfth (1/12) of Monthly Water Base Facility Charge Per ERC * Meter Equivalent Factor of 15
4" Service Line		One-Twelfth (1/12) of Monthly Water Base Facility Charge Per ERC * Meter Equivalent Factor of 25
6" Service Line		One-Twelfth (1/12) of Monthly Water Base Facility Charge Per ERC * Meter Equivalent Factor of 50
8" Service Line		One-Twelfth (1/12) of Monthly Water Base Facility Charge Per ERC * Meter Equivalent Factor of 80
10" Service Line		One-Twelfth (1/12) of Monthly Water Base Facility Charge Per ERC * Meter Equivalent Factor of 115
12" Service Line and Greater		One-Twelfth (1/12) of Monthly Water Base Facility Charge Per ERC * Meter Equivalent Factor of 215
Construction Costs	Paid by Applicant	Eliminate
Tampering with EWD Property	\$500.00 Maximum	First Offense: \$500.00 +cost of Replacing Damaged Property Second Offense: \$1,000.00+cost of Replacing Damaged Property Third and Subsequent Offense: \$1,500.00+ cost of Replacing Damaged Property
Replace Locking Device	\$50.00	Eliminate/Covered by Tampering Fee
Locking Device	\$10.00	Eliminate/Covered by Tampering Fee
Chain & Locking Device	\$15.00	Eliminate/Covered by Tampering Fee
Research & Copies		
Recording Fee-First Page	\$10.00	\$12.00
Recording Fee-Additional Pages One Side	\$8.50 Each	\$8.50 Each
Two Side	\$0.15 Per Page	Maximum Allowable by Florida Statue Chapter 119, Section 7
Meeting Minutes (Uncertified)	\$0.20 Per Page	Maximum Allowable by Florida Statue Chapter 119, Section 7
Meeting Minutes (Certified)	\$0.15 Per Page	Maximum Allowable by Florida Statue Chapter 119, Section 7
	\$1.00 Per Page	Maximum Allowable by Florida Statue Chapter 119, Section 7

Research or Monitoring	\$20.00 Per Hour	\$20.00 Per Hour
Maps	\$1.00 Per Sheet	\$1.00 Per Sheet
Blueprints	\$1.00 Per Page	\$1.00 Per Page
CD's	\$5.00 Each	\$5.00 Each
FAX Request	\$1.00 Per Page	\$1.00 Per Page
Mailing Labels and Computer Time	\$30.00+\$15.00 per Hour	\$30.00+\$15.00 per Hour
Bid Documents	As Advertised	As Advertised
Plan Review	\$10.00 Per Sheet	\$300.00 for Both First and Second Reviews \$150.00 for Each Additional Review
Construction Review	N/A	1% of Construction Cost; Minimum \$500.00
Service Turn On or Off at Owner's Request		
48 Hours Notice (1 on/1 off annually)	No Charge	No Charge
Additional with 48 Hours Notice	\$15.00 Per Trip	\$30.00 Per Trip
After Working Hours and Weekends	\$50.00 Per Trip	\$100.00 Per Trip
Less than 48 Hours Notice	\$30.00 Per Trip	\$100.00 Per Trip
After Working Hours and Weekends	\$50.00 Per Trip	\$100.00 Per Trip
Holidays	\$150.00 Per Trip	\$145.00 Per Trip
Account Re-Activation		
Lock Removal:		
Disconnection/Turn Off Non-Payment	\$20.00 Per Trip	\$30.00 Per Trip
Re-Connection/Turn On Non-Payment	\$20.00 Per Trip	\$30.00 Per Trip
Admin Account Re-Activation	\$60.00	Eliminate
Meter Re-Installation		
During Working Hours	\$60.00	\$90.00
Plus Cost of New Meter if Applicable		
Payment Deadline Extension	\$10.00 Each Occurrence	\$10.00 Each Occurrence
Service Call Outs		
During Working Hours	\$30.00 Per Trip	\$30.00 Per Trip
After Working Hours and Weekends	\$50.00 Per Trip	\$100.00 Per Trip
Holidays	\$150.00 Per Trip	\$145.00 Per Trip
Sewer Repairs (Unoccupied Properties)	Actual Cost	Actual Cost that Includes 25% Markup for General Overhead & Administration
Meter Test Within Tolerance		
5/8" Meter	\$40.00	\$185.00
1" or 1.5" Meter	\$50.00	\$185.00
Backflow Testing by EWD	\$100.00	Eliminate
Air In-Take Repair	\$100.00	Eliminate
Special Bill/Meter Read	\$30.00 Each	\$30.00 Each
Testing/Inspections		
Uncertified Fire Flow Test	\$175.00 Each	\$175.00 Each
Bacteriological Tests	\$40.00 Each	Eliminate
Service Tie-In (Initial)	No Charge	No Charge
Service Re-Inspection	\$30.00 Each	\$30.00 Each
Service Location	No Charge	No Charge

Additional Locates/Tie-Ins	\$30.00 Each	Eliminate
Sewer Cap/Uncap Charge	\$30.00 Each Occurrence	\$30.00 Each Occurrence
Financing Terms for Capital Capacity Charges		
Interest	5%	5%
Term	15 years	15 years
Down Payment	None	None
Meter Installation Charges		
<u>District Installed with Short Tap</u>		
5/8" Meter	\$380.00	\$1,255.00
1" Meter	\$605.00	\$1,585.00
1 1/2" Meter	\$765.00	\$2,080.00
2" Meter	\$903.00	\$2,335.00
 <u>District Installed with Long Tap</u>		
5/8" Meter	\$380.00	\$1,970.00
1" Meter	\$605.00	\$2,015.00
1 1/2" Meter	\$765.00	\$2,910.00
2" Meter	\$903.00	\$3,160.00
 <u>Developer Installed Service Line</u>		
5/8" Meter	\$300.00	\$340.00
1" Meter	\$300.00	\$400.00
1 1/2" Meter	\$400.00	\$520.00
2" Meter	\$500.00	\$615.00
Initial Inspection Fee	\$50.00	Eliminate
Re-Inspection Fee	\$30.00	Eliminate
Clearing Meter Box Obstructions	Actual Cost; Minimum \$30.00	Actual Cost that Includes 25% Markup for General Overhead & Administration Minimum \$30.00

Unless contrary action is taken by the Board, the above proposed monthly user rates shall be annually increased automatically by 5% effective on October 1<sup>st</sup> of each fiscal year.

The Public is invited to attend. Documents are available for review at 201 Selma Avenue or on our website at [www.inglewoodwater.com](http://www.inglewoodwater.com).

Taylor Meals, Chair  
Englewood Water District